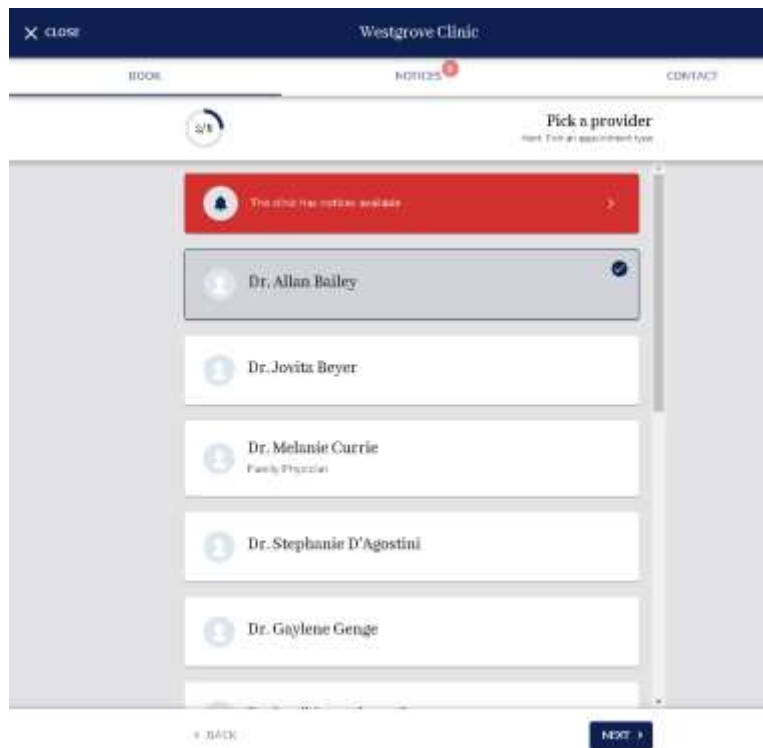


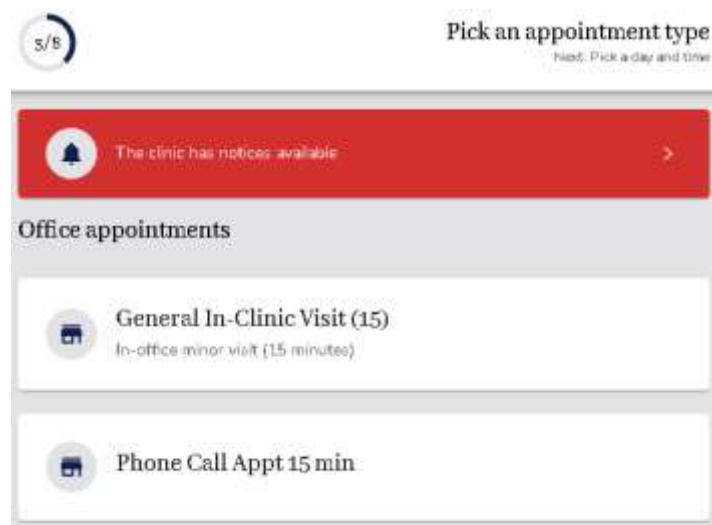
Online Booking Guide for Westgrove Clinic

Online booking can be accessed at: <https://booking.medeohealth.com/westgrove-clinic>

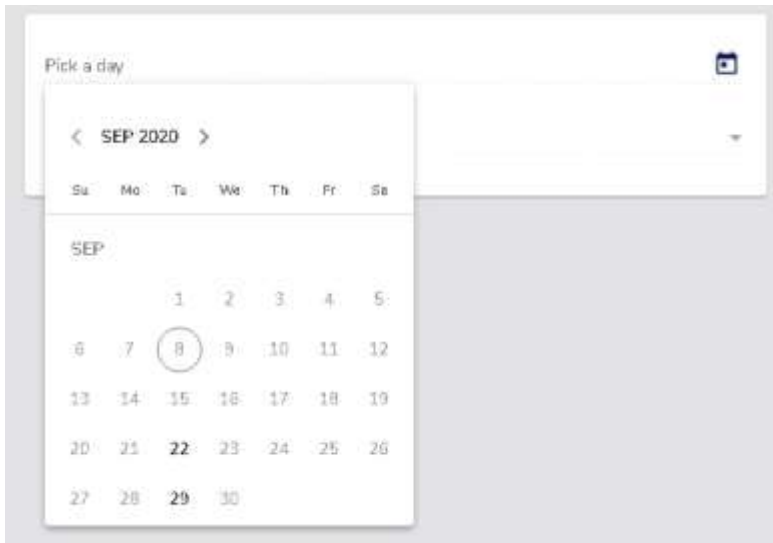
1. Once you've opened the online booking page, choose your family doctor from the list, then click the "Next" button.



2. Choose the appointment type you're booking (normally you will only see "General In-Clinic Visit" or "Phone Call Appointment")



- 3.** From the calendar view, choose the day (days in bold have appointments available), then the time you'd like to book.

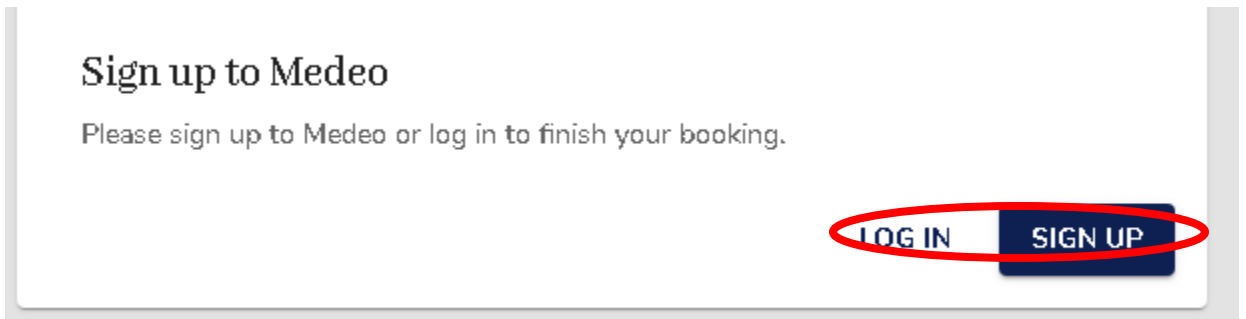


Pick a day

< SEP 2020 >

Su	Mo	Tu	We	Th	Fr	Sa
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30			

- 4.** If you already have a Medeo account, click “sign in”, if you don’t have a Medeo Account, click “Sign Up” enter your information, then click “Accept Terms & Create Account.”

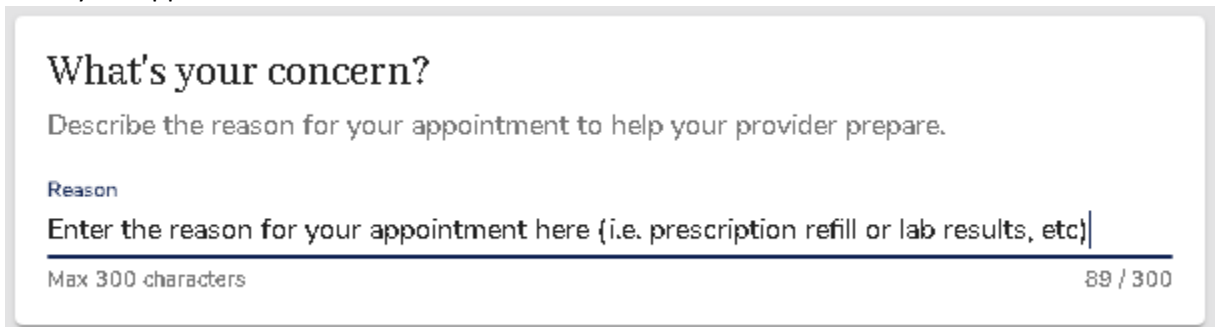


Sign up to Medeo

Please sign up to Medeo or log in to finish your booking.

[LOG IN](#) [SIGN UP](#)

- 5.** Enter your appointment reason in the text box.



What's your concern?

Describe the reason for your appointment to help your provider prepare.

Reason

Enter the reason for your appointment here (i.e. prescription refill or lab results, etc)|

Max 300 characters 89 / 300



6. You will see your appointment details.

Allan Bailey

Westgrove Clinic



Office Appointment



General In-Clinic Visit (15)



22 September 2020



11:45 AM - 12:00 PM



[Suite 201-505 Queen Street, Spruce Grove, AB, Canada](#)



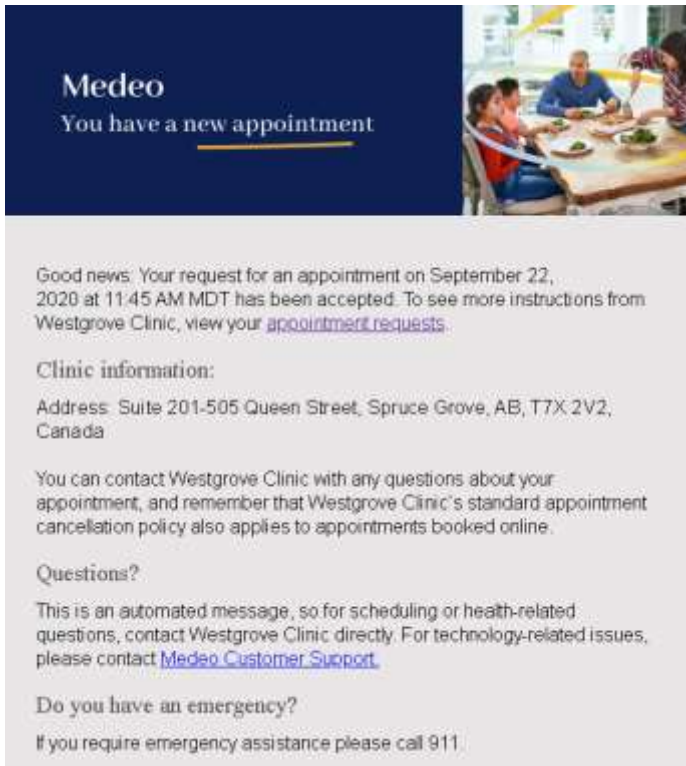
[+1 780 962 9888](tel:+17809629888)



Reason for visit here (i.e. Prescription Refill or Lab Results, etc)



7. Once your appointment is reviewed, you will receive an email in your inbox to notify you whether your appointment has been accepted or declined.



8. You can save this email and click on “appointment requests” if you need to cancel your appointment. This link will bring you back to the Medeo Login window.

TROUBLESHOOTING:

You must have a unique email address – if your email address has been used by another person (ie: spouse, parent) to create an account, you cannot use it in Medeo again.



Already have an account with Medeo? Please [sign in](#) to complete your booking.

There were some issues with your sign up info. Please review the problems below:

First Name
Melanie



Last Name
Wigston



Email
administration@westgroveclinic.ca



has already been taken

Password



A minimum of 6 characters please

Birthday
1980-09-30



Phone Number
7809629888



Personal Health Number
111111111



Please note that prior to accepting an appointment request, some providers will require your Personal Health Number to complete the online booking process.

By clicking "Accept Terms & Create Account" you agree to Medeo's Privacy Policy and Terms of Service.

ACCEPT TERMS & CREATE ACCOUNT

Please go to

https://www.westgroveclinic.ca/data/documents/Free_Email_Accounts_and_Automatic_Email_Forwarding.pdf for instructions on how to create a free email address and have all emails sent to your regular email inbox.

Please go to <https://qhrtechnologies.force.com/patient/s/topic/catalog> for Medeo troubleshooting and FAQs.

Or call 1-800-438-1277 for the Medeo Customer Support Line.